

**WILLIAMS FIRE PROTECTION AUTHORITY**  
**810 E Street, Williams, California**  
**Regular Meeting of the Board of Directors**  
**Monday, March 26, 2018**

**MINUTES**

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1700 hours by Chairperson, Doug Turner.

Directors Present: Charles Bergson, Mike Charter, Allen Gobel, John Troughton, Doug Turner

Alternates Present: Esteban Torres (arrived at 1710 hours)

Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz, Charles Morrow (left at 1708 hours), Dick Lau, Owen Charter (Lau and O. Charter left at 1715 hours)

Other Present: Serena Morrow (left at 1708 hours)

Chief Gilbert introduced newly hired professional firefighter, Charles Morrow and administered the “Oath of Office” to Charles.

Mike Charter moved to approve the minutes of the February 20, 2018 regular meeting. Motion was 2<sup>nd</sup> by John Troughton. **Motion passed. Ayes 3 Noes 0 Abstain 2 by the following vote: Bergson – aye, Charter – aye, Gobel – abstain, Troughton – aye, Turner – abstain.**

The Financial Reports as of 3/23/18 and the 2/17/18 – 3/23/18 Warrants list were presented and discussed. Kara distributed an updated 2017 Strike Team Net Reimbursement report. Allen Gobel moved to approve Warrants # 13292 – 13383 out of Umpqua Bank Checking xxxxx1215 totaling \$66,001.94 and Warrant # 171 out of Umpqua Bank Impact Fee Fund xxxxx1223 totaling \$9,374.25. Motion was 2<sup>nd</sup> by Mike Charter. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

Chief’s Report:

- The February 2018 Stats were presented.
- Reported on recent trainings attended by firefighters.
- Reported that the new engine 3011 has been placed in service.
- Reported that Water Tender 3051 is still out of service.

The 2018-19 assessment income calculations at the current rate and the maximum allowable increase were presented. Chief Gilbert reported that SCI Engineering just emailed the 18/19 calculations earlier in the day, that there was a delay in getting the correct “SFE” units from the county auditor office. As a result of this delay, staff had to postpone the Citizens Advisory Committee meeting. The meeting will be rescheduled and the committee will report to the board at the April board meeting. If necessary, a special meeting will be schedule prior to the regular April board meeting in order to meet SCI’s deadlines for getting engineer’s report done timely.

Chief Gilbert reported that 1 bid was received for Engine 3012 – 1997 Freightliner. The bid was from Indian Valley Community Services District, Greenville, CA, in the amount of \$21,111.00. John Troughton moved to accept and award the bid of \$21,111.00 for Engine 3012 – 1997 Freightliner to Indian Valley Community Services District. Motion was 2<sup>nd</sup> by Mike Charter. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

Chief Gilbert reported that at previous meeting it was discussed that the funds received from the sale of 3012 would be used to purchase equipment for the new 3011 and if that is still the board wish, it would need to be stated in a motion. Mike Charter moved to commit the proceeds from the sale of 3012 towards purchasing equipment for the new 3011. Motion was 2<sup>nd</sup> by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

Chief Gilbert reported that he would like to submit an application to apply for USDA Rural Development Funds to purchase a second water tender and to build a second fire station as he had spoken about under Chiefs report at the previous board meeting. He also stated that the Williams Volunteer Firefighters Association will be applying for USDA Rural Development Funds to build a large building on the lot that the Volunteers own that is across 8<sup>th</sup> street, northeast from the fire department. Chief stated that by submitting an application to USDA, it is not a commitment! Discussion followed and staff was directed to submit the application.

During Board/Staff general discussion, Kara reminded board members to turn in 700 forms.

The meeting was adjourned at 1731 hours.

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Doug Turner, Chairperson

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Jeff Gilbert, Secretary