

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, March 20, 2023

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Kate Dunlap, Allen Gobel, Kelly Lewis, Don Parsons, Doug Turner

Alternates Present: None

Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz (arrived at 17:38)

Other Present: None

Kelly Lewis moved to approve the minutes of the February 21, 2023 regular meeting. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

The Financial Reports dated 2/28/2023 and the 2/1 – 2/28/2023 Check Register were presented and discussed. Allen Gobel moved to approve the Financial Reports and Check Register listing Check # 17804 – 17870 out of Umpqua Bank Checking xxx1215 totaling \$67,574.13. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

The updated 2022 Mutual Aid Reimbursement Report was presented and discussed.

Kelly Lewis moved to commit \$148,000 back to Umpqua Bank Strike Team Payroll Fund. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

Chief's Report:

- Briefed on total calls and recent incidents.
- Reported on recent attendance at Fire Districts Association of CA annual conference and trainings.
- Announced that we were unable to reapply for SAFER Grant this application period as we can't apply at this time as our current grant hasn't ended yet.
- Updated on Colusa County Measure A RFP process.

Board members were given a written report from the Williams Fire Protection Authority Fire Suppression and Protection Services Assessment District Citizens' Oversight Committee. The committee consists of Evan Bell, Keenan Jorge and Gerry Nall. The committee recommended increasing the assessment rate by 3% for 2023-2024. Current rate is \$90.45 per single Family Equivalent (SFE). 2023/2024 rate calculations were presented along with a

proposed 2023/2024 preliminary operating budget. Discussion followed. Allen Gobel moved to increase the assessment rate by 3%, from \$90.45 to \$93.16 per SFE. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

The 2023/2024 Preliminary Operating Budget was presented and discussed. Kelly Lewis moved to adopt the 2023/2024 Preliminary Operating Budget of \$1,047,234. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

Each board member was presented a copy of the Audit Report for the fiscal year ended 6/30/2022, as presented by Perry, Bunch, and Johnston, Inc., CPA's.

Allen Gobel moved to adopt Ordinance No. 23-01 – An Ordinance of the Board of Directors of the Williams Fire Protection Authority Adopting Local Amendments to Building Standards in the 2022 California Fire Code. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye**

Chief Gilbert informed board members that landowners near the Janus Solar Project that is proposed to be located on Spring Valley Road have contacted him with their concerns about the project. Chief Gilbert contacted a fire chief of a district that has a large solar project located in his district. That district requested funding for a third firefighter to staffed 24/7 on first out engine. Discussion followed. Staff was directed to contact Janus Solar and request \$300,000 per year with a 5% inflation increase each year.

During Board/Staff discussion, Chief Gilbert showed the drawings for the proposed future fire station and announced that Senator Dahle has submitted for state funding and Congressman LaMalfa has submitted for federal funding to be used towards future fire station costs if awarded.

Chairman Turner announced that he will be absent from both the April and May board meetings.

Kara reminded board members that Golden State Risk Management Authority was holding a Brown Act & Board Etiquette training via Zoom on April 7th.

The meeting was adjourned in memory of exempt firefighters Parker Wallace and Gary Roper at 1825 hours.

Doug Turner, Chairperson

Jeff Gilbert, Secretary