

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, August 19, 2024

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1731 hours by Chairperson Doug Turner.

Director's Present: Kate Dunlap, Allen Gobel, Don Parsons, Doug Turner

Alternates Present: None

Staff Present: Kara Alvernaz, Mary Pineda

Other Present: John Troughton, John Alvernaz

Public comment- John Troughton commented publicly that he supports the fire department.

Allen Gobel stated that the July 15, 2024 minutes should be corrected to read that Kate Dunlap seconded the motion to approve item 4a., that Kate Dunlap was present and voted aye, and that Don Parsons was absent. Kate Dunlap then moved to approve the July 15, 2024 minutes as corrected and the August 5, 2024, special meeting minutes. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Abstain 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

The Financial Reports and Check Register(s) for 7/1- 7/31/2024 were presented and discussed. Allen Gobel moved to accept the 7/31/2024 Financial Reports and approve the Check Register listing Checks # 19239 – 19394 out of Umpqua Bank Checking xxxxx1215 totaling \$392,187.88. Motion was 2nd by Don Parsons. **Motion passed. Ayes 4 Noes 0 Abstain 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

Kara Alvernaz asked that the Umpqua Bank Capital Equipment Replacement Fund be un-committed to cover 2024 Mutual Aid payroll cost. After discussion amongst the board, Kate Dunlap made a motion to uncommit \$140,000 from the Umpqua Bank Capital Equipment Replacement Fund and that up to \$100,000 be uncommitted from the California Class Prime Fund, as needed to pay 2024 Mutual Aid payroll costs until reimbursements are received from the State of California. Motion was 2nd by Don Parsons. **Motion passed. Ayes 4 Noes 0 Abstain 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

Chief's Report:

- In Chief Gilbert's absence, Kara Alvernaz presented the July 2024 Stats.

Kate Dunlap moved to approve the RWE/Janus Solar Agreement. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Abstain 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

Discussion was held regarding proposed Workplace Violence Prevention Plan (WVPP) that the Authority needs to adopt in order to comply with SB 553. Chairman Turner stated that he would like to see the plan amended to add “and or his representative” after “fire chief” throughout the document. He also stated that the Authority needs to research direct 911 call buttons throughout the station. Don Parsons moved to adopt The Workplace Violence Prevention Plan (WVPP) with the exception that the plan changed the wording from “fire chief” to “fire chief and or his representative” throughout the document. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Abstain 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

The meeting was adjourned at 18:00 hours.

Doug Turner, Chairperson

Mary Pineda, Acting Secretary