

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, March 15, 2021

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Allen Gobel, Robert Mendoza, Don Parsons, Esteban Torres, Doug Turner

Alternates Present: None

Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz,

Other Present: Keenan Jorge (arrived at 1736 hrs.)

Allen Gobel moved to approve the minutes of the February 16, 2021 regular meeting. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

The Financial Reports dated 3/11/2021 and the 2/13/2021 – 3/11/2021 Check Register were presented and discussed. Allen Gobel moved to approve the Financial Reports and Check Register listing Check # 15836 – 15913 out of Umpqua Bank Checking xxx1215 totaling \$85,348.78. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

The updated 2020 Mutual Aid Reimbursement Report was presented and discussed.

Allen Gobel moved to commit \$190,000 back to Umpqua Bank Capital Equipment Replace Fund. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Chief's Report:

- The February 2021 Stats were presented. Briefed on recent calls.
- Reported on status of future station site bidding project.
- Reported that he and the two Assistant Chiefs now receive text alerts from Enloe, whenever the Colusa and Willows units go in service.
- Announced that all hose testing has been completed, engines have been detailed inside and out. Having an additional firefighter on shift has added to productivity.
- Informed that the Authority letter to the City regarding proposed cannabis facility is on March City Council Agenda.

Williams Fire Protection Authority Fire Suppression and Protection Services Assessment District Citizens' Oversight Committee member, Keenan Jorge, spoke on behalf of the Committee that consisted of Evan Bell, Keenan Jorge and Gerry Nall. Keenan informed the board that the committee recommended increasing the 2020/2021 Benefit Assessment Rate 2% to \$85.34 per Single Family Equivalent (SFE). Keenan reported that the committee felt it was better to do a small increase each year rather than a large increase every 2 to 3 years. The 2020/2021 rate calculations were presented along with a proposed 2020/2021 preliminary operating budget. Discussion followed. Allen Gobel moved to increase the assessment rate 2% (from \$83.67 to \$85.34 per SFE). Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

The 2020/2021 Preliminary Operating Budget was presented and discussed. Robert Mendoza moved to adopt the 2020/2021 Preliminary Operating Budget of \$1,000,545. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Allen Gobel moved to update authorized bank account signers for all Umpqua Bank Accounts, removing John Troughton and adding Don Parsons. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Kara Alvernaz presented each board member a copy of the Audit Report for the fiscal year ended 6/30/2020, as presented by Perry, Bunch & Johnston, Inc.

Chief Gilbert went over the Authority Training & Response Policy. Allen Gobel moved to adopt the Training & Response Policy. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Don Parson and Esteban Torres agreed to serve as the 2021 Labor Negotiators.

The meeting was adjourned at 1821 hours.

Doug Turner, Chairperson

Jeff Gilbert, Secretary