

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Tuesday, January 18, 2022

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1756 hours by Chairperson, Doug Turner.

Directors Present: Allen Gobel, Robert Mendoza, Don Parsons, Doug Turner

Alternates Present: Rex Mayes

Staff Present: Chief Gilbert, Kara Alvernaz

Chief Gilbert announced that Kelly Lewis will represent the Williams Volunteer Firefighters Association on the Authority Board (appointed by the Williams Fire Protection District) for a 2-year term. Jeremiah Karlonas will be the alternate representative. Neither were able to attend this meeting.

Allen Gobel moved to retain Doug Turner as Chairperson for 2022 and Allen Gobel as Vice-Chairperson. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – absent, Mendoza – aye, Parsons – aye, Turner – aye.**

Allen Gobel moved to approve the minutes of the December 20, 2021 regular meeting. Motion was 2nd by Don Parsons. Motion passed. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – absent, Mendoza – aye, Parsons – aye, Turner – aye.**

The Financial Reports and Check Register were presented and discussed. Allen Gobel moved to approve the Financial Reports dated 12/31/2021 and the 12/1 – 12/31/2021 Check Register listing Check # 16654 – 16724 out of Umpqua Bank Checking xxx1215 totaling \$97,953.34 and Check # 193 out of Umpqua Bank Impact Fee Fund xxx1223 totaling \$2,475. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – absent, Mendoza – aye, Parsons – aye, Turner – aye.**

An updated 2021 Mutual Aid's Income and Expenses report was presented.

Chief's Report:

- The December 2021 Stats and final 2021 YTD Stats were presented.
- Updated on ambulance service coverage and response times.
- Informed the Board that the Authority is unable to apply for Covid-19 funding due to being a joint powers authority between the City and the Fire District. Medical supply costs have increased greatly during the pandemic and he feels the City of Williams needs to contribution some of the Covid-19 funding received to the Authority. Chief will draft a letter to city administrator for board chair to sign.

FEMA is conducting a financial monitoring desk review of the Authority 2019 SAFER Grant. One item needed is a Grant Funds Policy. A draft policy was presented. Allen Gobel moved to adopt the Grant Funds Policy. Motion was 2nd by Don Parsons. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – Absent, Mendoza – aye, Parsons – aye, Turner – aye.**

The Williams Volunteer Firefighters Association 2022 Events Calendar was presented. Don Parsons moved to approve the 2022 Events Calendar. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – absent, Mendoza – aye, Parsons – aye, Turner – aye.**

During Board/Staff Discussion, Kara reminded that annual 700 Forms were due by 4/1/22. Chief Gilbert requested that the meeting be adjourned in honor of Exempt Firefighter Jim Armstrong's 67th Birthday.

The meeting was adjourned at 1838 hours.

Doug Turner, Chairperson

Jeff Gilbert, Secretary