

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, April 18, 2022

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Allen Gobel, Kelly Lewis, Robert Mendoza, Don Parsons, Doug Turner
Alternates Present: None
Staff Present: Chief Gilbert, Kara Alvernaz
Other Present: None

Kelly Lewis moved to approve the minutes of the March 21, 2022 regular meeting. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

The Financial Reports as of 3/31/2022 and the 3/1 – 3/31/22 Check Register were presented and discussed. Kelly Lewis moved to approve the Financial Reports and Check Register listing Checks # 16870 – 16943 out of Umpqua Bank Checking xxx1215 totaling \$86,400.03 and Checks # 194 - 195 out of Umpqua Bank Impact Fee Fund xxxxxx1223 totaling \$18,633.49. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

An updated 2021 Mutual Aid's Reimbursement Report was discussed.

Discussion was held regarding net proceeds totaling \$15,491.04 from sale of 2014 Chevrolet Tahoe. Allen Gobel moved to leave the proceeds in the Operating Fund. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

Chief's Report:

- The March 2022 Stats were presented. Reported on recent incidents.
- Announced that the County Fire Chiefs will be meeting with 2 Colusa County Board of Supervisor's to discuss supporting a sales tax increase to fund ambulances in the future.
- Reported that 3 volunteer firefighters graduated from the Wildland Fire Academy.
- Reported on recent attendance at FDAC and Firescope meetings.
- Announced that he submitted paperwork to Yoche DeHe Giving for a water tender. If awarded, the cost share to the Authority would be 25%.

Copies of the 2022-2023 Fire Suppression and Protection Services Assessment Engineer's Report, prepared by SCI Consulting Group was distributed to each board member.

Kara Alvernaz distributed to each board member a copy of the Audit Report for the year ended 6/30/2021, as presented by Perry, Bunch and Johnston Inc., CPA's.

Allen Gobel moved to adopt the Drug-Free Workplace and Testing Policy. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

Discussion was held regarding Phase 2 of Future Fire Station Project. Chief Gilbert informed the board that the next step is starting cement work for driveways and a large 40' x 60' pad in the northwest corner that could be used for a training facility. The Rural District board budgeted to contribute \$30,000 towards Phase 2. Approximate cost would be between \$110,000 to \$120,000. Allen Gobel moved to move forward and start the bid process for the cement work (Phase 2). Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

During Board/Staff discussion, board member Chief Gilbert announced that the new command vehicle had been placed in service.

The meeting was adjourned at 1758 hours.

Doug Turner, Chairperson

Jeff Gilbert, Secretary