

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Tuesday, February 20, 2024

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 17:30 hours by Chairperson, Doug Turner.

Directors Present: Kate Dunlap, Allen Gobel, Don Parsons, Doug Turner
Alternates Present: None
Staff Present: Chief Gilbert, Bobby Alvernaz, Ben Mayes, Arturo Minutti
Other Present: Dennis Dong

Allen Gobel moved to approve the minutes of the January 16, 2024 regular meeting. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

The Financial Reports dated 1/31/2024 and the 1/1 – 1/31/2024 Check Register(s) were presented and discussed. Allen Gobel moved to approve the Financial Reports and Check Register listing Check # 18744-18813 out of Umpqua Bank Checking xxx1215 totaling \$88,078.09. Motion was 2nd by Don Parsons. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

Allen Gobel made a motion to nominate Jerry Nall (representing the city area), Evan Bell (representing the rural area), and Keenan Jorge (volunteer firefighter) to serve on the Authority 2024/2025 Fire Suppression and Protection Benefit Assessment Citizens' Oversight Committee. Motion was 2nd by Don Parsons. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

Chief's Report:

- Went over January calls.
- Updated the board on projects, including the Janus Solar Project.
- Informed and invited the board to attend the burn trailer and/or COA training that will be occurring on 03/15 and 03/16.
- Informed the board that the Authority is researching purchasing Lexipool (policy maker).
- Reported to the board that the SAFER Grant is soon coming to an end, layoff notices will be sent.

Chief Gilbert presented Dennis Dong, from Calpo, Hom, and Dong Architect (CH&D) to the board. Dennis Dong is an architect who has experience managing the design and construction administration services for fire stations in the state of California. Dennis Dong presented the board with a presentation that covered his services and the work that he has performed in the past. After the presentation, Chief Gilbert requested authorization from the board to sign an agreement for design and construction administration services with CH&D Architects for the construction of the new fire station. Kate Dunlap made a motion to approve the Chief Gilbert's request to sign the agreement with CH&D. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

The meeting was adjourned at 18:40 hours.

Doug Turner, Chairperson

Mary Pineda, Secretary

