

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, March 18, 2019

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1700 hours by Chairperson, Doug Turner.

Directors Present: Mike Charter, Allen Gobel, Robert Mendoza, John Troughton, Doug Turner
Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz,
Other Present: None

John Troughton moved to approve the minutes of the February 19, 2019 regular meeting. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Abstain 1 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner – abstain.**

The Financial Reports dated 3/15/19 and the 2/16/19 – 3/15/19 Check Register were presented and discussed. Allen Gobel moved to approve the Financial Reports and Check Register listing Check # 14180 – 14232 out of Umpqua Bank Checking xxx1215 totaling \$40,937.56. Motion was 2nd by John Troughton. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner – aye.**

The updated 2018 Strike Team Reimbursement report was presented and discussed.

Chief's Report:

- The February 2019 Stats were presented. Briefed on recent calls.
- Briefed on ambulance stats.
- Informed that those interested could participate in a webinar on 3/27/19 that will be conducted by Cortico on their Employer Assistance Program.
- Reported that his Long Term Planning report is still in progress.
- Reported on attendance at recent Fire Scope meeting and issues with the CFAA Agreement with the Forest Service.

Kara reported that the 2019-20 assessment income figures haven't been received yet from SCI Consulting but should arrive any day. As soon as the information is received, Kara will schedule the Citizens Advisory Committee meeting. The committee will then report to the board at the April board meeting.

Kara reported that the Authority received \$11,120 from Cascade Fire Equipment Company for SCBA's that were traded in as part of the FEMA Regional Grant Project. The trade-in credit was applied to the invoices for the new SCBA's and Thermal Imager. Mike

Charter moved that the funds received from the sale of the used SCBA's (\$11,120) be placed in the general checking. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner – aye.**

Allen Gobel moved to commit the \$100,000 that was used for strike team payroll back to Capital Equipment Replacement Fund. Motion was 2nd by Mike Charter. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner – aye.**

Mike Charter moved to un-commit \$30,000 from the Capital Equipment Replacement Fund and transfer to Impact Fee Fund Checking to use towards the purchase of new command vehicle as was approved at 12/17/18 meeting. Motion was 2nd by John Troughton. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner – aye.**

Kara presented the 18/19 Revised Operating Budget and briefed on the revisions made. John Troughton moved to adopt the 18/19 Revised Final Operating Budget of \$1,578,367.65. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner – aye.**

Kara presented the 18/19 Revised Capital Budget and briefed on the revisions made. Allen Gobel moved to adopt the 18/19 Revised Final Capital Budget of \$162,854. Motion was 2nd by Mike Charter. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner – aye.**

During Board/Staff general discussion:

- Chief Gilbert informed board that he is getting quotes together for a few projects (new siren, paint/color coat stucco on building) that the rural district would fund part of. The projects will be on the April meeting agenda. Chief Gilbert also reported that the Wildland Fire Academy graduation was on 3/17/19 and 17 graduated. Our new mascot “Fire Pup” attended also and was well received.
- Kara reminded board members to turn in 700 forms and gave board members a copy of correspondence received from Butte County Fire Department, thanking Williams Fire for the support given during the Camp Fire.
- Doug Turner reported on recent Golden State Risk Management Authority meeting and updated on FEMA's status on the Camp Fire.
- Chief Gilbert informed the board that the Authority website has to be updated to keep in compliance with state laws. He is planning to get his niece to update it at no cost.

The meeting was adjourned at 1744 hours.

Doug Turner, Chairperson

Jeff Gilbert, Secretary