

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, November 18, 2024

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Kate Dunlap, Allen Gobel, Kelly Lewis, Don Parsons, Doug Turner
Alternates Present: None
Staff Present: Chief Gilbert, Kara Alvernaz
Other Present: John Alvernaz

Don Parsons moved to approve the minutes of the October 21, 2024 regular meeting and November 4, 2024 special meeting. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

The Financial Reports as of 10/31/2024 and the 10/1 – 10/31/2024 Check Registers were presented and discussed. Allen Gobel moved to accept the 10/31/2024 Financial Reports and approve Check Register listing Checks # 19671 – 19789 out of Umpqua Bank Checking xxx1215 totaling \$237,224.58 and Check # 214 out of Umpqua Bank Impact Fee Fund xxx1223 totaling \$2,454.75. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

Chief's Report:

- The October 2024 Stats were presented. Reported on recent incidents.
- Reported that final inspection was completed on Tractor Supply.
- Updated on status of other development projects.
- Informed board that 3011 was having more repair work done.
- Informed the board that water tender 3052 will be having warranty work done to repair leaks during the coming winter months Water tender 3051 will be also having a cracked water tank repaired at Burton's in the future.

Don Parsons moved to accept the Audit Report for the fiscal year ended 6/30/2023. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner - aye.**

During Board/Staff discussion: Chief Gilbert informed the board that one of the SAFER Grant position firefighters submitted a letter of resignation. He posted the vacancy to the volunteer firefighter membership and had one volunteer firefighter, who recently served as a seasonal firefighter, express interest in the position. Chief Gilbert also informed the board that the Volunteer's Association recently approved committing \$10,000 to operations, \$10,000 to training and \$5,000 to fire prevention. Chief Gilbert updated that the USDA has our NEPA in review for the site of the future fire station.

The meeting was adjourned at 1751 hours.

Doug Turner, Chairperson

Jeff Gilbert, Secretary