

**WILLIAMS FIRE PROTECTION AUTHORITY**  
**810 E Street, Williams, California**  
**Regular Meeting of the Board of Directors**  
**Monday, April 16, 2018**

**MINUTES**

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Charles Bergson, Mike Charter, Allen Gobel, John Troughton, Doug Turner  
Alternates Present: Esteban Torres  
Staff Present: Chief Gilbert, Kara Alvernaz  
Other Present: Don Bright

Allen Gobel moved to approve the minutes of the March 26, 2018 regular meeting. Motion was 2<sup>nd</sup> by Mike Charter. **Motion passed. Ayes 5 Noes 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

The Financial Reports as of 4/16/18 and the 3/24/18 – 4/12/18 Check Register was presented and discussed. Mike Charter moved to approve Checks # 13384 – 13438 out of Umpqua Bank Checking xxx1215 totaling \$77,475.12. Motion was 2<sup>nd</sup> by John Troughton. **Motion passed. Ayes 5 Noes 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

Chief's Report:

- The March 2018 Stats were presented. Reported on recent structure fire.
- Reported on wildland trainings.
- Reported on new Engine 3011.

Kara presented board members with an updated 2017 Strike Team/Contract Fire Income and Expense report and an updated Proposed Revised 2017-18 Operating Budget. Kara explained the proposed changes to the budget. Discussion followed. Allen Gobel moved to adopt the Revised 2017-18 Operating Budget of \$1,093,952.72. Motion was 2<sup>nd</sup> by Mike Charter. **Motion passed. Ayes 5 Noes 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

The proposed Revised 2017-18 Capital Budget was presented. Kara explained that the budget needed to be amended to reflect the purchase and financing of the new engine and to include the station alerting system that the board previously voted to purchase. Discussion followed. Charles Bergson moved to approve the Revised 2017-18 Capital Budget of \$592,350. Motion was 2<sup>nd</sup> by Allen Gobel. **Motion passed. Ayes 5 Noes 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

Williams Fire Protection Authority Fire Suppression and Protection Services Assessment District Citizens' Oversight Committee member, Don Bright, spoke on behalf of the Committee that consisted of Don Bright, Charles Morrow and Sajit Singh. Don presented board members a copy of the Citizens' Oversight Committee Report and informed the board that the committee recommended increasing the Benefit Assessment Rate for 2018-19 to the maximum rate allowed, \$80.42 per Single Family Equivalent (SFE). Don reported that Charles Morrow will need to be replaced on the committee in the future as he has been hired as a full-time firefighter. Chairman Turner thanked Don for presenting the report and the time the committee spent on reviewing the Authority reports and making a recommendation. Discussion followed. John Troughton moved to increase the assessment rate from \$72.24 to \$80.42 per SFE. Motion was 2<sup>nd</sup> by Mike Charter. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

The 18/19 Preliminary Operating Budget was presented and discussed. Allen Gobel moved to adopt the 18/19 Preliminary Operating Budget of \$664,610. Motion was 2<sup>nd</sup> by John Troughton. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

During Board/Staff general discussion, Chief Gilbert informed board members that the Rural Fire District board re-appointed Mike Charter and Esteban Torres to serve as board member/alternate board member to Authority. Their term will end on December 31, 2019. Discussion was held regarding replacing Charles Morrow on the Citizens' Oversight Committee. Mike Charter will approach the Volunteers at their meeting. Kara reminded board members of state mandated Ethics and Harassment training that will be held on Thursday, April 19, 2018 at 9:30 am. Kara also handed out the annual Fire Chief evaluation forms.

The meeting was adjourned at 1814 hours.

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Doug Turner, Chairperson

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Jeff Gilbert, Secretary