

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Special Meeting of the Board of Directors
Monday, December 26, 2023

MINUTES

A special meeting was held in lieu of regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Kate Dunlap, Allen Gobel, Kelly Lewis, Don Parsons, Doug Turner
Alternates Present: None
Staff Present: John Alvernaz, Kara Alvernaz, Arturo Minutti, Bobby Alvernaz, Jaime Quijas.
Other Present: Ryan Ward and Ward family members, (all left after official swearing-in).

Kate Dunlap moved to add an item: 8b. Conference with Authority Labor Negotiators (Gobel, Parsons) regarding Williams Professional Firefighters Association. Motion 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

Chairman Turner introduced Ryan Ward, newly hired firefighter for SAFER Grant funded position and administered the Oath of Office to firefighter Ward.

Kelly Lewis moved to approve the minutes of the November 20, 2023 regular meeting. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

The Financial Reports and Check Registers was presented and discussed. Allen Gobel moved to approve the Financial Reports dated 11/30/2023 and the 11/1 – 11/30/2023 Check Registers listing Check # 18606 – 18676 out of Umpqua Bank Checking xxx1215 totaling \$89,695.50 and Check # 1029 totaling \$50,000.00 out of Umpqua Bank Strike Team Payroll Fund xxx7344. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

Rates were presented for renewal of Tri Counties Bank CD. Don Parsons moved to renew the CD with Tri Counties Bank for 16 months at 4.75%. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

Chief's Report: (Chief Gilbert not present at meeting.)

- Kara reported on total calls for the month of November 2023.
- Assistant Chief Alvernaz briefed on meetings attended along with Chief Cox (Arbuckle) and Chief Cohen (Maxwell) and AMR and Reach. He also attended a meeting held by Colusa County RCD regarding fire prevention.

- Assistant Chief Alvernaz informed the board that he received an updated estimate for Ladder truck repairs. Estimate was \$26,000 (original estimate was \$19,000-\$20,000). He stated that the repairs need to be done and that no work has ever been done on this apparatus in the past.
- Assistant Chief Alvernaz reported that both water tenders need to have work done this winter. New tender will be warranty work. Old tender needs plumbing work.

Kara informed board members that the Authority Section 125 Premium Only Plan Adoption Agreement must be adopted annually by resolution. Kate Dunlap moved to adopt Resolution No. 23-08 – A Resolution Approving Adoption of Amended Section 125 Premium Only Plan for 2024. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

The meeting was adjourned to Closed Session at 17:50 hours.

The meeting was call back to Open Session at 18:48 hours. It was reported that direction was given to Labor Negotiators and Staff. Action taken: Don Parsons moved to compensate Assistant Chief John Alvernaz \$31 per hour for hours worked fulfilling duties of Acting Fire Chief effective January 1, 2024. Motion was 2nd by Allen Gobel. **Motion passed: Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel, - aye, Lewis – aye, Parsons – aye, Turner – aye.**

The meeting was adjourned at 18:50 hours.

Doug Turner, Chairperson

Kara Alvernaz, Financial Officer