

**WILLIAMS FIRE PROTECTION AUTHORITY**  
**810 E Street, Williams, California**  
**Regular Meeting of the Board of Directors**  
**Monday, December 16, 2024**

**MINUTES**

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Kate Dunlap, Allen Gobel, Don Parsons, Doug Turner  
Alternates Present: None  
Staff Present: Chief Gilbert, Kara Alvernaz, Ben Mayes  
Other Present: None

Kate Dunlap moved to approve the minutes of the November 18, 2024 regular meeting. Motion was 2<sup>nd</sup> by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

The Financial Reports and Check Registers was presented and discussed. Allen Gobel moved to approve the Financial Reports dated 11/30/2024 and the 11/1 – 11/30/2024 Check Registers listing Check # 19790 – 19887 out of Umpqua Bank Checking xxx1215 totaling \$166,158.98. Motion was 2<sup>nd</sup> by Don Parsons. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

Don Parsons moved to commit \$140,000 back to Umpqua Bank Capital Equipment Replacement Fund. Motion was 2<sup>nd</sup> by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

Chief's Report:

- The November 2024 stats were presented.
- Reported on meeting with Solon regarding an 18 acre battery project.
- Updated on active and proposed development projects.
- Reported that 3011 had to have more repairs done for the same problem. Cost was over \$8,000. It is back in service.
- Reported that water tender 3052 is having warrant work done. Once it returns, water tender 3051 will have repairs done.
- Reported that Rescue 3061 is having front end and exhaust work done.
- Announced that we have 3 new volunteer firefighters on the roster.
- Reported that the Volunteers Association purchased IPADs for the engines.

Kara informed board members that the Authority Section 125 Premium Only Plan Adoption Agreement must be adopted annually by resolution. Allen Gobel moved to adopt Resolution No. 24-05 – A Resolution Approving Adoption of Amended Section 125 Premium Only Plan for 2025. Motion was 2<sup>nd</sup> by Kate Dunlap. **Motion passed. Ayes 4 Noes 0 absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

During Board/Staff discussion, Kate Dunlap suggested filing a grievance against Cummins West with the Better Business Bureau or appropriate agency. She also thanked Chief Gilbert and commended department on recent live training burn conducted on a drill night.

The meeting was adjourned at 18:01 hours.

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Doug Turner, Chairperson

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Jeffery Gilbert, Secretary