

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Tuesday, January 19, 2021

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Allen Gobel.

Directors Present: Allen Gobel, Robert Mendoza, Esteban Torres, Doug Turner

Alternates Present: Rex Mayes

Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz

Due to Williams City Council not appointing representatives to Authority Board for 2021, position held by John Troughton is not filled yet.

Esteban Torres moved to nominate Doug Turner as Chairperson for 2021 and Allen Gobel as Vice-Chairperson. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Turner – aye.**

Allen Gobel moved to approve the minutes of the December 21, 2021 regular meeting. Motion was 2nd by Robert Mendoza. Motion passed. **Motion passed. Ayes 4 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Turner – aye.**

The Financial Reports and Check Register were presented and discussed. Allen Gobel moved to approve the Financial Reports dated 1/14/2021 and the 12/18/2020 to 1/14/2021 Check Register listing Check # 15711 – 15773 out of Umpqua Bank Checking xxx1215 totaling \$67,286.057344. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 4 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Turner – aye.**

An updated 2020 Mutual Aid's Income and Expenses report was presented.

Chief's Report:

- The December 2020 Stats and final 2020 YTD Stats were presented.
- Updated on ambulance service coverage and response times.
- Reviewed response letter to City regarding proposed cannabis facility.
- Reported that the 4 firefighters being hired will start on 2/8/2021.
- Informed that EMT's can be trained to give Covid-19 vaccine shots and to give EPI via vials for those who wished to be trained.

Chief Gilbert reviewed proposed Tobacco Policy. Allen Gobel moved to adopt the Tobacco Policy. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Turner – aye.**

Chief Gilbert informed the board that he would like to submit an application for a FEMA Assistance to Firefighters Grant for a new water tender. The current water tender is 15 years old. The reserve water tender was sold in 2015 as it was not safe and it was impossible to find parts for it. The approximate cost for the new water tender is between \$390,000 and \$430,000. If awarded, the Authority would have a 5% cost share (\$21,500). Chief Gilbert suggested that the Authority could even consider providing an additional 5% from Capital Equipment Replacement Fund. Board directed staff to submit a grant application for a new water tender.

Chief Gilbert informed the board that the 1 acre site for second fire station was deeded to the Authority in 2012 with the condition that it had to be developed within 15 years. The pad has been completed. The next step would be to complete the underground work phase which would include site work, sewer, fire water, domestic water. The Engineer firm would prepare a bid package and get the underground project out to bid for approximately \$2,000. Discussion followed. Allen Gobel moved to proceed forward with putting it out to bid. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Turner – aye.**

During Board/Staff Discussion, 700 Forms were discussed.

The meeting was adjourned at 1831 hours.

Doug Turner, Chairperson

Jeff Gilbert, Secretary