

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, May 16, 2022

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Allen Gobel, Kelly Lewis, Robert Mendoza, Don Parsons, Doug Turner

Alternates Present: None

Staff Present: Chief Gilbert, Kara Alvernaz

Other Present: None

Kelly Lewis moved to approve the minutes of the April 18, 2022 regular meeting. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

The Financial Reports as of 4/30/2022 and the 4/1 – 4/30/2022 Check Register were presented and discussed. Allen Gobel moved to accept the financial reports and approve Checks # 16944 – 17010 out of Umpqua Bank Checking xxx1215 totaling \$71,841.99 and Checks # 196 – 198 out of Umpqua Bank Impact Fee Fund xxx1223 totaling \$17,651.02. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

Kara presented the final 2021 Mutual Aid's Income and Expense Report. Allen Gobel moved to commit the 2021 Mutual Aides Net Reimbursement of \$257,000 to the Umpqua Bank Capital Equipment Replacement Fund. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – absent.**

Kara presented the 2021-2022 Final Revised Operating Budget and briefed on the revisions made. Allen Gobel moved to adopt the 2021-2022 Revised Final Operating Budget of \$1,791,553.00. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

Kara presented the 2021-2022 Revised Capital Budget and briefed on the revisions made. Allen Gobel moved to adopt the 2021-2022 Revised Final Capital Budget of \$485,491.57. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

Kara presented a proposed revised 2022-2023 operating Budget and informed board members that minimum wage was increasing on January 1, 2023 which will affect all shift firefighter wages. She requested that the board appoint a budget committee and labor negotiators for 2022. Allen Gobel and Don Parsons were appointed to serve as both the budget committee and 2022 labor negotiators.

Chief's Report:

- The April 2022 Stats were presented, briefed on recent incidents.
- Updated on Ambulance Ad Hoc Committee and possible sales tax measure to help fund ambulance service in the county.
- Announced that an application was submitted for a Cal Fire Grant for wildland gear. If awarded, the grant has a 50/50 match.
- Reported that engineer was in process of completing bid package for Phase 1B (cement work) on future station site.
- Announced that Lake County Fire Protection is requesting to have a Mutual Aid Agreement with the Authority.
- Announced that the Authority has been awarded a water tender from Yoche Dehe Giving. There will be 75/25 cost share.

Allen Gobel moved to adopt Resolution No. 22-01, A Resolution of Intention to Continue Assessments for Fiscal Year 2022-23, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Williams Fire Protection Authority Fire Suppression and Services Assessment. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

Kelly Lewis moved to accept the Audit Report for the year ended 6/30/2021, as presented by Perry, Bunch and Johnston, Inc. CPA's. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – aye, Turner – aye.**

The meeting was adjourned to Closed Session at 1810 hours.

The meeting was called back to Open Session at 1830 hours. It was announced that the annual Fire Chief Performance Evaluation will be presented at the June meeting.

The meeting was adjourned at 1831 hours.

Doug Turner, Board Chairperson

Jeff Gilbert, Secretary