

**WILLIAMS FIRE PROTECTION AUTHORITY**  
**810 E Street, Williams, California**  
**Regular Meeting of the Board of Directors**  
**Monday, November 20, 2023**

**MINUTES**

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Kate Dunlap (arrived at 17:31) Allen Gobel, Don Parsons, Doug Turner

Alternates Present: Rex Mayes

Staff Present: Chief Gilbert, Kara Alvernaz

Other Present: Ben Mayes

Allen Gobel moved to approve the minutes of the November 20, 2023 regular meeting. Motion was 2<sup>nd</sup> by Don Parsons. **Motion passed. Ayes 3 Noes 0 Absent 2 by the following vote: Dunlap – absent, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

The Financial Reports as of 10/31/2023 and the 10/1 – 10/31/2023 Check Registers were presented and discussed. Allen Gobel moved to accept the 10/31/2023 Financial Reports and approve Check Register listing Checks # 18482 – 18605 out of Umpqua Bank Checking xxx1215 totaling \$162,787.35. Motion was 2<sup>nd</sup> by Kate Dunlap. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Parsons – aye, Turner – aye.**

Chief's Report:

- The October 2023 Stats were presented.
- Reported that only one bid was submitted for the County Ambulance RFP. Bid was in review process and should be awarded by 12/6/2023 at 5pm.
- Reported that the Janus Solar Project appeal to the County Board of Supervisors was postponed.
- Informed the board that the ladder truck was out of service for repairs.

During Board/Staff discussion: Chief Gilbert informed the board that John Alvernaz submitted a letter of resignation from full-time shift position effective 12/30/2023. He also informed board that 4 applications were received for Office Assistant position. Interviews were conducted by 3 people not affiliated with the Authority. Position was offered to one candidate, pending background check. Allen Gobel commended Chief Gilbert and firefighters on the handling of recent incident involving child of a volunteer firefighter.

The meeting was adjourned at 1746 hours.

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Doug Turner, Chairperson

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Jeff Gilbert, Secretary