

**WILLIAMS FIRE PROTECTION AUTHORITY**  
**810 E Street, Williams, California**  
**Regular Meeting of the Board of Directors**  
**Monday, June 21, 2021**

**MINUTES**

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Vice-Chairperson, Allen Gobel.

Directors Present: Allen Gobel, Robert Mendoza, Don Parsons  
Alternate Present: Kelly Lewis  
Staff Present: Chief Gilbert, Kara Alvernaz  
Other Present: Susan Barnes (SCI Consulting)

At 1731 hours the meeting was opened to a Public Hearing being held for the continuation of the benefit assessment in fiscal year 2021-2022 that funds the Williams Fire Protection Authority Fire Suppression and Protection Assessment District. No comments from the public. The Public Hearing was closed at 1738 hours.

Robert Mendoza moved to approve the minutes of the May 17, 2021 regular meeting. Motion was 2<sup>nd</sup> by Don Parsons. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – absent.**

The Financial Reports dated 6/18/2021 and the 5/14/21 – 6/18/21 Check Register were presented and discussed. Robert Mendoza moved to approve the Financial Reports dated 6/18/2021 and Checks # 16059 – 16141 totaling \$147,206.19 out of Umpqua Bank Checking xxx1215 and Checks # 185 – 186 out Umpqua Bank Impact Fee Fund xxx1223 totaling \$12,327.50. Motion was 2<sup>nd</sup> by Don Parsons. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – absent.**

Don Parsons moved to commit the 2020 Mutual Aides Net Reimbursement of \$184,000 to the Umpqua Bank Capital Equipment Replacement Fund. Motion was 2<sup>nd</sup> by Kelly Lewis. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – absent.**

Kara presented the 2020-2021 Final Revised Capital Budget and briefed on the revisions made. Robert Mendoza moved to adopt the 2020-2021 Revised Final Capital Budget of \$50,100. Motion was 2<sup>nd</sup> by Don Parsons. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – absent.**

The 2021/2022 Operating Budget was presented and discussed. Don Parsons moved to adopt the 2021/2022 Operating Budget of \$1,046,773. Motion was 2<sup>nd</sup> by Kelly Lewis. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – absent.**

The 2021/2022 Capital Budget was presented and discussed. Don Parsons moved to adopt the 2021/2022 Capital Budget of \$350,100. Motion was 2<sup>nd</sup> by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – absent.**

Chief's Report:

- a.) The May 2021 Stats were presented. Briefed on recent calls.
- b.) Reported that draft ambulance study is almost completed.

Don Parsons stated that he felt that the Authority needed to increase the 2021-2022 Assessment rate to the maximum amount allowed. Discussion followed. Don Parsons moved to adopt Resolution No. 21-02 – “A Resolution Approving Engineer’s Report, Confirming Diagram and Assessment, and Ordering the Continuation of Assessments for Fiscal Year 2021-2022 for the Williams Fire Protection Authority Fire Suppression and Protection Services Assessment with the exception that Section 8 needs to have rates increased to \$87.82 for Zone A and \$46.91 for Zone B. Motion was 2<sup>nd</sup> by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Gobel, - aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – absent.**

The meeting was adjourned to Closed Session at 1842 hours.

The meeting was called back to Open Session at 1916 hours. It was announced that negotiators were continuing negotiations with Williams Professional Firefighters Association, Fire Chief and Financial Officer.

The meeting was adjourned at 1918 hours.

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Allen Gobel, Vice-Chairperson

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Jeffery Gilbert, Fire Chief