

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, June 15, 2020

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Allen Gobel.

Directors Present: Allen Gobel, Robert Mendoza, Esteban Torres, John Troughton, Doug Turner
Alternate Present: Rex Mayes
Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz (arrived at 1750 hours)
Other Present: Steve Wood (Golden State Risk Management Authority)

During Public Comment, Steve Woods of Golden State Risk Management Authority (GSRMA) announced that the WFPA had participated in GSRMA's 2019-2020 Risk Management Accreditation Program and received an award of 10% of liability premium back. He presented a check in the amount of \$6569.10 and a plaque.

At 1735 hours the meeting was opened to a Public Hearing being held for the continuation of the benefit assessment in fiscal year 2020-2021 that funds the Williams Fire Protection Authority Fire Suppression and Protection Assessment District. No comments from the public. The Public Hearing was closed at 1736 hours.

John Troughton moved to approve the minutes of the May 18, 2020 regular meeting. Motion was 2nd by Doug Turner. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – aye.**

The Financial Reports dated 6/11/20 and the 5/15/20 – 6/11/20 Check Register were presented and discussed. John Troughton moved to approve the Financial Reports dated 6/11/20 and Checks # 15146 – 15199 totaling \$97,130.21 out of Umpqua Bank Checking xxx1215. Motion was 2nd by Doug Turner. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – aye.**

Chief's Report:

- a.) The May 2020 Stats were presented. Briefed on recent calls.
- b.) Reported on ambulance response times.
- c.) Announced that impact fee study needs to be conducted.
- d.) Thanked Fred Gobel for donating time and equipment to set lot to grade.
- e.) Informed that he is working on getting approximate costs for different phases of building 2nd fire station.

Doug Turner moved to adopt Resolution No. 20-03 – “A Resolution Approving Engineer’s Report, Confirming Diagram and Assessment, and Ordering the Continuation of Assessments for Fiscal Year 2020-2021 for the Williams Fire Protection Authority Fire Suppression and Protection Services Assessment. Motion was 2nd by John Troughton. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel, - aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – aye.**

The 2020/2021 Operating Budget was presented and discussed. John Troughton moved to adopt the 2020/2021 Operating Budget of \$737,955. Motion was 2nd Esteban Torres. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – aye.**

The 2020/2021 Capital Budget was presented and discussed. Robert Mendoza moved to adopt the 2020/2021 Capital Budget of \$91,669. Motion was 2nd John Troughton. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – aye.**

Doug Turner moved to accept the Audit Report for the year ended 6/30/2019, as presented by Perry, Bunch and Johnston, Inc. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – aye.**

The meeting was adjourned to Closed Session at 1800 hours.

The meeting was called back to Open Session at 1808 hours. It was announced that an annual Performance Evaluation was presented to Chief Gilbert.

The meeting was adjourned at 1810 hours.

Allen Gobel, Chairperson

Jeffery Gilbert, Fire Chief