WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, October 19, 2026

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 17:30 hours by Chairperson, Allen Gobel.

Directors Present: Kate Dunlap, Allen Gobel, Jeremiah Karlonas, Kelly Lewis, and Don Parsons
Alternates Present: Nicholas Mayes
Staff Present: Chief Gilbert, Kara Alvernaz, Mary Pineda
Other Present: Ben Mayes, Yvonne Kimball, and Stephen Marsh

Public Comment: City Manager, Yvonne Kimball invited board members and staff to attend the ground breaking ceremony for the E Street Project that will be taking place on E and 11th Street on October 21, 2026. She also thanked the Fire Department staff for their assistance with preparedness for the "Super El Nino" event that is forecasted this winter by burning and clearing of brush and debris in ditches.

Kate Dunlap moved to approve the minutes of the September 21, 2026 regular meeting. Motion was 2nd by Jeremiah Karlonas. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

The Financial Reports as of 9/30/2026 and the 9/1 – 9/30/2026 Check Registers were presented and discussed. Kelly Lewis moved to accept the 9/30/2026 Financial Reports and approve Check Register listing Checks # 21934-22052 out of the Columbia Bank Checking xxx1215 totaling $318,187.37 and Check # 265-268 out of Columbia Bank Impact Fee Fund xxx1223 totaling $365,482.80. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

Updated 2026-27 Mutual Aid's Income and Expenses reported was discussed.

Chief's Report

- The September 2026 Stats were presented.
- Updated the board on current projects including Station 20, Maverik, Janus Solar, and the KDWN Tribal Center.
- Chief reported that he has been talking to neighboring departments about preparedness for the "Super El Nino" event that is being forecasted for this winter.

Jeremiah Karlonas moved to accept the Audit Report as presented by Smith and Newell, CPAs for fiscal year ended 06/30/2025. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

Discussion was held regarding the disposition of the 2021 Chevrolet Tahoe. Don Parsons made a motion to declare the 2021 Chevrolet Tahoe as surplus property, authorized the purchase of a 2026 Chevrolet Tahoe from Winner Chevrolet on State Bid with a budget of $80,000.00 out of the Capital Equipment Replacement Fund and directed Chief Gilbert to evaluate disposition options for the 2021 Chevrolet Tahoe. Don Parsons further requested that the minimum bid for the sale of the 2021 Chevrolet Tahoe be set at $25,000.00. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes _4_ Noes _1_ Absent _0_ by the following vote: Dunlap – no, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

Discussion was held regarding the purchase of a UTV trailer from Valdez Trailers in Colusa. Kelly Lewis directed Chief Gilbert to explore more quotes and bring them back next month for further discussion. No motion made.

Discussion was held regarding a potential partnership between the Williams Volunteer Firefighters Association (WVFA) and the Williams Fire Protection Authority (WFPA) to purchase a rescue boat and establish reimbursement options for volunteer members who staff the boat during preposition. It was proposed that the WVFA purchase the boat upfront for $16,272.50, with the WFPA reimbursing volunteer members for their service staffing the boat during propositions. Kara recommended to the board that the boat should be purchased by the Authority, given that the Authority would be responsible of insuring it. Kelly Lewis made a motion to have the WFPA purchase the $16,272.50 rescue boat and have the funds come out of the Capital Equipment Replacement Fund. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes _5_ Noes _0_ Absent _0_ by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

Don Parsons made a motion to adopt the Williams Fire Protection Authority Injury and Illness Prevention Program (IIPP) along with attachments. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes _5_ Noes _0_ Absent _0_ by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

The meeting was adjourned to Closed Session at 18:10 hours.

The meeting was called back to Open Session at 18:40 hours.

The Board of Directors unanimously found that Captain Minutti received notice of the Closed Session pursuant to Government Code, Section 54957 (b)(2) and did not appear or otherwise communicate with the Board; that release of Firefighter Minutti is supported by the evidence and chronology establishing his failure to meet essential position requirements; and that the Authority will waive collection of the $1,940.25 owed by Firefighter Minutti for benefits.

Board/Staff General Discussion: Kate Dunlap thanked the Williams Fire Department staff for their response to a medical call involving her son. She expressed appreciation for their quick response time of approximately three minutes from the time of the call, as well as their professionalism and the compassionate manner in which they interacted with her son.

The meeting was adjourned at 18:51 hours.

Allen Gobel, Chairperson

Jeff Gilbert, Secretary