

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Special Meeting held in lieu of improperly noticed date for
Regular Scheduled May Meeting of the Board of Directors
Tuesday, May 22, 2018

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1700 hours by Chairperson, Doug Turner.

Directors Present: Charles Bergson, Mike Charter, Allen Gobel, John Troughton, Doug Turner

Alternates Present: None

Staff Present: Kara Alvernaz, John Alvernaz (arrived at 1713 hours)

Other Present: None

Board members received correspondence from Chief Gilbert regard the sale of 3012 – 1997 surplus fire engine. The correspondence stated that the Authority hadn't received payment from the bid recipient and explained why! Mike Charter moved to add "Discussion of sale of 3012 – 1997 surplus fire engine to the agenda. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

Discussion was held regarding if the board should allow the bid recipient of the sale of the 3012 – 1997 surplus fire engine additional time to pay for the engine or not. Kara pointed out that the bid recipient, Indian Valley Community Services District, was the only bid received. John Troughton moved to give Indian Valley Community Services District an additional 30 days to pay for the engine. Motion was 2nd by Charles Bergson. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – ayes, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

John Troughton moved to approve the minutes of the April 16, 2017 regular meeting. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

The Financial Reports as of 5/17/18 and the 4/13/17 – 5/17/18 Check Registers was presented and discussed. Kara distributed a report showing a breakdown of the total cost of the new engine 3011 (2018 Ferrara Type I). Allen Gobel moved to accept the financial reports and approve Checks # 13439 – 13501 out of Umpqua Bank Checking xxx1215 totaling \$194,479.17 and Checks # 172 – 173 out of Umpqua Bank Impact Fee Fund xxx1223 totaling \$40,783.75. Motion was 2nd by Mike Charter. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

Chief's Report: (Chief Gilbert was not present)

- The April 2018 Stats were presented.
- The 1st Quarter 2018 report on ambulance response numbers and response times report was presented.
- Board members received correspondence from Ventura Fire Chief, thanking Authority staff for their participation on the Thomas Fire, the largest wildfire in California history.
- Board members received a written report from Chief Gilbert explaining that USDA is requiring resumes of all board members as part of the application process.

A written report from Chief Gilbert was given out to board members, explaining why Resolution No. 18-01 was needed. John Troughton moved to adopt Resolution No. 18-01, A Resolution Identifying the Terms and Conditions for Fire Department Response Away From Their Official Duty Station and Assigned to an Emergency Incident.. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

Allen Gobel moved to adopt Resolution No. 18-02, A Resolution of Intention to Continue Assessments for Fiscal Year 2018-19, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Williams Fire Protection Authority Fire Suppression and Services Assessment. Motion was 2nd by Mike Charter. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

Kara presented the final 2017 Strike Team /Contract Fire Net Reimbursement Report and reported that all reimbursements have been received. Kara explained that after deducting amounts for costs of Wildland PPE (\$8,424) and 10 Handheld Radios (\$10,955.05) that the board previously approved to be deducted from the 2017 net reimbursement, there was \$102,798.80 left. Mike Charter moved to commit \$102,798.80, the 2017 Net Reimbursement from 2018 Strike Team/Contract Fire participations to the Capital Equipment Replacement Fund. Motion was 2nd by John Troughton. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Bergson – aye, Charter – aye, Gobel – aye, Troughton – aye, Turner – aye.**

The meeting was adjourned to Closed Session at 1725 hours.

The meeting was called back to Open Session at 1755 hours. There was no announcement of action taken made.

The meeting was adjourned at 1800 hours.

Doug Turner, Board Chairperson

Kara Alvernaz, Board Treasurer
(Acting Secretary)