

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Tuesday, January 17, 2023

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1700 hours by Chairperson, Doug Turner.

Directors Present: Kate Dunlap, Allen Gobel, Don Parsons, Doug Turner

Alternates Present: Jeremiah Karlonas, Rex Mayes

Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz, Arturo Minutti, Paul Seaver

Other Present: William Dunlap, Liam Dunlap

Chief Gilbert introduced and administered the Oath of Office to new City Council Representative to serve on the Authority Board, Kate Dunlap.

Allen Gobel moved to retain Doug Turner as Chairperson for 2023 and Allen Gobel as Vice-Chairperson. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Alternate Karlonas – aye, Parsons – aye, Turner – aye.**

Allen Gobel moved to approve the minutes of the December 19, 2022 regular meeting. Motion was 2nd by Kate Dunlap. Motion passed. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – abstain, Gobel – aye, Lewis – absent, Alternate Karlonas – aye, Parsons – aye, Turner – aye.**

The Financial Reports and Check Register were presented and discussed. Allen Gobel moved to approve the Financial Reports dated 12/31/2022 and the 12/1 – 12/31/2022 Check Register listing Check # 17647 – 17720 out of Umpqua Bank Checking xxx1215 totaling \$106,960.39. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Alternate Karlonas – aye, Parsons – aye, Turner – aye.**

Chief's Report:

- The December 2022 Stats and final 2022 YTD Stats were presented.
- Updated on Measure A RFP progress.
- Reported that he hopes to have the 2023 Fire Code ordinance on next month agenda.
- Reported that the SAFER Grant application period will be opening soon and that he will reapply for the SAFER Grant.
- Reported that California has adopted NFPA Standards for PPE (10-year expiration).
- Reported on meeting with Assembly Member Aguilar-Curry.

Allen Gobel moved to accept the donation of a 2010 Ford E350 ambulance from American Medical Response/Global Medical Response. Motion was 2nd by Jeremiah Karlonas. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – Absent, Alternate Karlonas – aye, Parsons – aye, Turner – aye.**

An Alternate Transport Vehicle Agreement/Policy between Arbuckle-College City Fire Protection District and the Authority was presented and discussed. Kate Dunlap moved to approve the Agreement/Policy. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – Absent, Alternate Karlonas – aye, Parsons – aye, Turner – aye.**

Chief Gilbert requested that the board consider the possibility of hiring part-time office help and seasonal firefighters (would work 12-hour shifts, June – October). He stated that a percentage of the administrative cost reimbursement received from mutual aides could be a possible funding source. Discussion followed. Kate Dunlap and either Allen Gobel or Doug Turner will meet with Chief Gilbert and Kara Alvernaz to draft proposed budgets and job descriptions for the board to further discuss part-time office help and seasonal firefighter positions.

The Williams Volunteer Firefighters Association 2023 Events Calendar was presented. Don Parsons moved to approve the 2023 Events Calendar. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – absent, Alternate Karlonas – aye, Parsons – aye, Turner – aye.**

The meeting was adjourned at 1828 hours.

Doug Turner, Chairperson

Jeff Gilbert, Secretary