

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, May 20, 2024

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Kate Dunlap, Allen Gobel, Kelly Lewis, Doug Turner

Alternates Present: None

Staff Present: Chief Gilbert, Kara Alvernaz, Mary Pineda

Other Present: None

Allen Gobel moved to approve the minutes of the April 15, 2024 regular meeting. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Turners – aye, Parsons – absent.**

The Financial Reports as of 4/30/2024 and the 4/1 – 4/30/2024 Check Register were presented and discussed. Kelly Lewis moved to accept the financial reports and approve Checks # 18978-19082 out of Umpqua Bank Checking xxx1215 totaling \$118,704.59. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Turners – aye, Parsons – absent.**

Discussion was held regarding the 2023-2024 commitment of 150,000 use for 2023 Mutual Aid Payroll back to Umpqua Bank Strike Team Payroll Fund. Allen Gobel made a motion to commit the 150,000 for Mutual Aid Payroll back to the Umpqua Bank Strike Team Payroll Fund. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Turners – aye, Parsons – absent.**

No discussion and no action was made on item 4d.

Chief Gilbert reported on stats and recent fire calls.

Chief Gilbert briefed the board on the need of a NEPA/CEQA study for the new fire station on the east side. Chief Gilbert presented two quotes to the board, one from E Corp and a second quote from Base Camp. Given that Base Camp was the lowest cost, Chief Gilbert requested that the board authorize him to hire and partner with Base Camp to perform the NEPA/CEQA study. Allen Gobel made a motion to allow Chief Gilbert to hire Base Camp for the NEPA/CEQA study. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Turners – aye, Parsons – absent.**

Discussion and action were requested from the board to allow for the hiring of four seasonal firefighters. Chief Gilbert reported to the board that he would like to hire a total of four seasonal firefighters and that REACH has agreed to provide funding for two of the four seasonal firefighters (8,000 for 4 months). Allen Gobel made a motion to allow of the hiring of the four seasonal firefighters with the contingency that REACH follows through with the funding as mentioned. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Turners – aye, Parsons – absent.**

Chief Gilbert briefed the board on the Lexipol Agreement and requested that the board allow him to partner with Lexipol for the creation of policies. Kate Dunlap made a motion to allow Chief Gilbert to partner with Lexipol. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Turners – aye, Parsons – absent.**

Kelly Lewis moved to adopt Resolution No. 24-01, A Resolution of Intention to Continue Assessments for Fiscal Year 2024-25, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Williams Fire Protection Authority Fire Suppression and Services Assessment. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Turners – aye, Parsons – absent.**

REACH Agreement Amendment discussion and action was tabled to next month. No motion made.

The meeting was adjourned at 1800 hours.

Doug Turner, Chairperson

Jeff Gilbert, Secretary