

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, August 21, 2023

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Vice-Chairperson Allen Gobel.

Director's Present: Kate Dunlap, Allen Gobel, Kelly Lewis, Don Parsons

Alternates Present: Jeremiah Karlonas, Rex Mayes

Staff Present: Chief Gilber, Kara Alvernaz, John Alvernaz (arrived at 17:35 hours)

Other Present: None

Kelly Lewis moved to approve the minutes of the July 17, 2023 regular meeting. Motion was 2nd by Don Parsons. **Motion passed. Ayes 4 Noes 0 Abstain 1 Absent 1 by the following vote: Dunlap – abstain, Gobel – aye, Lewis – aye, Alternate Mayes – aye, Parsons – aye, Turner – absent.**

The Financial Reports dated 7/31/2023 and the 7/1 – 7/31/2023 Check Registers were presented and discussed. Kelly Lewis moved to accept the 7/31/2023 Financial Reports and approve the Check Register listing Checks # 18203 – 18275 out of Umpqua Bank Checking xxxxx1215 totaling \$215,451.92 and Check # 204 out of Umpqua Bank Impact Fee Fund xxxxx1223 totaling \$2,923.86. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Alternate Mayes – aye, Parsons – aye, Turner – absent.**

Kara Alvernaz asked that the Umpqua Bank Strike Team Payroll Fund be un-committed to be used as needed to cover 2023 Mutual Aid payroll cost. Don Parsons moved to un-commit the Umpqua Bank Strike Team Payroll Fund to be used as needed to pay 2023 Mutual Aid payroll costs until reimbursements are received from the State of California. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Alternate Mayes – aye, Parsons – aye, Turner – absent.**

Chief's Report:

- The July 2023 Stats were presented. Reported on recent incidents.
- Reported that the Janus Solar Project was denied by the Colusa County Planning Commission.
- Announced that SAFER Grant firefighter, Ben Mayes, is being promoted to full-time Captain position being vacated by Charles Morrow as of 9/1/2023. He will be promoting one of the seasonal firefighters to fill the vacated SAFER grant position.
- Reported that Engine 3022 and crew are on Happy Camp Complex fire and Engine 3021 and crew is at Cal Fire Wilbur Station for coverage.
- Reported that the Authority has received a grant award from California Fire Foundation for \$6209.37 for wildland pants and gear bags. There is a zero match.

Kate Dunlap moved to adopt Resolution No. 23-05 – A Resolution Approving Participation in California Class. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Alternate Mayes – aye, Parsons – aye, Turner – absent.**

Kelly Lewis moved to adopt Resolution No. 23-06 – A Resolution Amending Authority Investment Policy. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Alternate Mayes – aye, Parsons – aye, Turner – absent.**

Chief Gilbert reported that the Authority has received a Department of Forestry and Fire Protection (Cal Fire) Volunteer Fire Capacity Program Grant Award to purchase wildland equipment (fire shelters, portable radios, hose packs and pants). Total cost of project is \$16,140. The Authority cost share will be \$8,070. Kara Alvernaz suggested that the cost share be taken out of the 2023 Mutual Aid Net Reimbursements. Kelly Lewis moved to accept the Department of Forestry and Fire Protection (Cal Fire) Cooperative Fire Protection Grant Award and that the 50% cost share of \$8,070 come out of 2023 Mutual Aid Net Reimbursements. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Alternate Mayes – aye, Parsons – aye, Turner – absent.**

Don Parsons moved to adopt Resolution No. 23-07 – A Resolution Approving the Department of Forestry and Fire Protection Agreement # 7GF23127. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Alternate Mayes – aye, Parsons – aye, Turner – absent.**

The meeting was adjourned at 17:56 hours.

Allen Gobel, Vice-Chairperson

Jeffery Gilbert, Fire Chief