

WILLIAMS FIRE PROTECTION AUTHORITY
Regular Meeting of the Board of Directors
Monday, May 18, 2020 – 810 E Street, Williams, California

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Allen Gobel.

Directors Present: Allen Gobel, Robert Mendoza (arrived at 1731 hours), John Troughton, Doug Turner
Alternates Present: Kelly Lewis, Rex Mayes
Staff Present: Chief Gilbert, Kara Alvernaz
Other Present: None

Doug Turner moved to approve the minutes of the April 20, 2020 regular meeting. Motion was 2nd by John Troughton. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Torres – absent, Troughton – aye, Turner – aye.**

The Financial Reports as of 5/14/20 and the 4/18/20 – 5/14/20 Check Registers were presented and discussed. John Troughton moved to accept the financial reports and approve Checks # 15085 – 15145 out of Umpqua Bank Checking xxx1215 totaling \$152,568.13 and Check # 181 out of Umpqua Bank Impact Fee Fund xxx1223 totaling \$11,537.88. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Torres – absent, Troughton – aye, Turner – aye.**

Doug Turner moved to commit the 2019 Mutual Aides Net Reimbursement of \$35,637.53 to the Umpqua Bank Capital Equipment Replacement Fund. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Torres – absent, Troughton – aye, Turner – aye.**

John Troughton moved to approve the final revised 19/20 Operating Budget of \$938,295.00. Motion was 2nd by Doug Turner. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Torres – absent, Troughton – aye, Turner – aye.**

Chief's Report:

- The April 2020 Stats were presented, briefed on recent incidents.
- Reported average response time for ambulance to incidents is 14 to 15 minutes.
- Reported that he, John Troughton and Doug Turner attended a meeting with Arbuckle Fire Board regarding Proposition 172 funding and ambulance service issues.
- Reported on protocol being used on calls as a result of COVID-19.

- Informed that the Authority applied for a Department of Homeland Security SAFER Grant for hiring 4 additional firefighters so that the Authority would have 2 firefighters on shift 24 hours a day. If the 3 year grant project is awarded, there will be no cost share to the Authority.
- Informed that Authority will be applying for a Cal Fire Grant to replace radios and safety gear. It has as 50% match.

Doug Turner moved to adopt Resolution No. 20-02, A Resolution of Intention to Continue Assessments for Fiscal Year 2020-21, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Williams Fire Protection Authority Fire Suppression and Services Assessment. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Torres – absent, Troughton – aye, Turner – aye.**

Doug Turner moved to ratify minor changes to Ordinance No. 20-01 – An Ordinance Adopting Local Amendments to Building Standards in the 2019 California Fire Code. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Kelly Lewis – aye, Mendoza – aye, Torres – absent, Troughton – aye, Turner – aye.**

Kara Alvernaz presented each board member a copy of the Audit Report for the fiscal year ended 6/30/19, as presented by Perry, Bunch & Johnston, Inc.

The meeting was adjourned to Closed Session at 1800 hours.

The meeting was called back to Open Session at 1817 hours. It was announced that the Fire Chief Performance Evaluation will be presented at June meeting.

The meeting was adjourned at 1818 hours.

Allen Gobel, Board Chairperson

Jeff Gilbert, Secretary