

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Special Meeting of the Board of Directors
(In lieu of August 16, 2021 Regular Meeting)
Monday, August 23, 2021

MINUTES

A special meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1731 hours by Chairperson Turner.

Director's Present: Robert Mendoza, Don Parsons, Esteban Torres, Doug Turner
Alternates Present: None
Staff Present: Kara Alvernaz
Other Present: None

Don Parsons moved to approve the minutes of the July 19, 2021 regular meeting. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – absent, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

The Financial Reports dated 7/31/2021 and the 7/1 – 7/31/2021 Check Registers were presented and discussed. Don Parsons moved to accept the 7/31/2021 Financial Reports and approve the Check Register listing Checks # 16175 – 116250 out of Umpqua Bank Checking xxxxx1215 totaling \$200,569.51 and Check # 187 out of Umpqua Bank Impact Fee Fund xxxxx1223 totaling \$100,000. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – absent, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Kara Alvernaz asked that the Umpqua Bank Strike Team Payroll Fund be un-committed to cover 2021 Mutual Aid payroll cost. Esteban Torres moved to un-commit \$148,000 from the Umpqua Bank Strike Team Payroll Fund to be used as needed to pay 2021 Mutual Aid payroll costs until reimbursements are received from the State of California. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – absent, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Chief's Report: (Chief Gilbert was absent.)

- The July 2021 Stats were presented.
- Don Parsons reported that the County of Colusa had received the preliminary ambulance study report.
- Doug Turner and Don Parsons reported that Chief Gilbert had informed them that there will be a \$90,000 change order to the Phase 1 future station site project in order to comply with State requirements.

Board members were given a draft copy of Amendment to Contract between CalPERS and the Authority. Kara informed the board that the first step is to adopt a Resolution of Intention to approve the Amendment to Contract. Don Parsons moved to adopt the Resolution of Intention To Approve an Amendment to Contract between the California Public Employees' Retirement System and the Williams Fire Protection Authority. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – absent, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Robert Mendoza moved to approve Employment Agreement with Fire Chief dated July 1, 2021. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – absent, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Robert Mendoza moved to approve Employment Agreement with Financial Officer/Administrative Assistant dated July 1, 2021. Motion was 2nd by Don Parsons. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – absent, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Don Parsons moved to approve Memorandum of Understanding with Williams Professional Firefighters Association dated July 1, 2021. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – absent, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

During board/staff discussion, Don Parsons reported that he has spoken to City Finance Officer and that there will be future discussion with City regarding setting aside original SAFER Grant cost share that would then be used to fund the SAFER Grant positions in year 4.

The meeting was adjourned at 1800 hours.

Doug Turner, Chairperson

Kara Alvernaz, Administrative Asst.